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1935

## Announcements 1935-36

Armstrong Junior College

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ARMSTRONG  
JUNIOR  
COLLEGE

OF

SAVANNAH, GEORGIA



ANNOUNCEMENTS

1935 - 36

## ORIGIN OF THE COLLEGE

Armstrong Junior College is a municipally supported institution authorized by act of the Savannah City Council, May 27, 1935. Appropriation to the college is made by the City Council from the general funds of the city.

The college is located in the home of the late George Armstrong, which was given to the city for the purpose by his widow, Mrs. Lucy M. C. Moltz, of Tox-away, N. C., and her daughter, Mrs. Lucy A. Johnson, Biltmore, N. C., on May 26, 1935. The building is one of the most beautiful structures in Georgia and is excellently suited to college purposes.

The institution is controlled by a Commission composed of fourteen members appointed by Mayor Thomas Gamble. Mr. Gamble has interested himself in the establishment of a college in Savannah, and it was through his efforts and at his suggestion that the Council approved an appropriation for the purpose.

## THE COLLEGE COMMISSION

A. PRATT ADAMS, *Chairman*

THOMAS GAMBLE, *Vice-Chairman*

HENRY BLUN	MRS. MILLS B. LANE
H. L. FULTON	A. B. LOVETT
HENRY M. GARWES	FRANK W. SPENCER
HERBERT F. GIBBONS	O. B. STRONG
HERSCHEL V. JENKINS	MRS. LUCY B. TROSDAL
HERBERT L. KAYTON	MISS OLA M. WYETH

## THE FACULTY

ERNEST A. LOWE, B.S.C., *Dean*

J. THOMAS ASKEW, Ph.B., Piedmont; M.A., University of Georgia

*Instructor in Social Sciences*

WILLIAM S. BOYD, B.S., University of Georgia; M.A., Emory University

*Instructor in Biology*

FRANCES ENNIS, B.S.H.E., G. S. C. W.; M.A. in Household Arts Education, Columbia University

*Instructor in Home Economics*

MARGARET FORTSON, A.B., LL.B. and M.A., University of Georgia

*Instructor in English*

ARTHUR M. GIGNILLIAT, A.B. and M.A., University of Georgia

*Instructor in Mathematics and Education*



REUBEN W. HOLLAND, A.B. and M.A., Emory University  
*Instructor in Romance Languages*

DOROTHY HORTON MILLER, A.B., Oglethorpe University;  
B.S. in Library Science, Emory University  
*Librarian*

MARGARET SPENCER, B. Mus., Converse College; A.B.,  
University of Georgia; M.A., Columbia University  
*Executive Secretary and Assistant Instructor*

### CALENDAR 1935-36

FALL QUARTER-----September 16 to December 20  
CHRISTMAS VACATION-----December 21 to January 1  
WINTER QUARTER-----January 2 to March 17  
SPRING RECESS-----March 18 to March 21  
SPRING QUARTER-----March 23 to June 4

### OPENING WEEK, SEPTEMBER 16-20

MONDAY, SEPTEMBER 16 will be devoted to the registration of students. Anyone permitted to register after September 16 will be charged a late registration fee of \$5.00.

TUESDAY AT 11:00 A. M., opening exercises. Speaker, Hon. Philip Weltner.

TUESDAY AFTERNOON, 3:00 P. M., students will meet the faculty on the third floor of the college building in the assembly hall for a discussion of the policies of the college, and to receive instructions.

WEDNESDAY AND THURSDAY will be devoted to four preliminary tests, two each day, which will be required of all students without any exceptions. Tests are scheduled to begin at 9:00 A. M. and 3:00 P. M. on Wednesday and Thursday, and it is imperative that all students be ready to start on the hour.

IF FOR ANY REASON ONE or more tests are missed, make-ups will be given and a fee of \$1.00 charged for each test made up.

FRIDAY students will attend all classes.

### REQUIREMENTS FOR ADMISSION

Any student planning to continue work at a senior college must be a graduate of an accredited high school with 15 units of credit. A general average of all high school work amounting to 5 points above the passing figure, when figures are used, or one step above passing, when letters are used, will be required.

The following specific requirements must also be met by those preparing for senior college work:

1. Eight constants—3 units in English, 2 units in the social studies, 2 units in mathematics (one must be in algebra), and 1 unit in science.
2. Seven electives—4 of these electives must be from the following subjects: English, social studies, mathematics, science and foreign language.

Any student graduating from an accredited high school with 15 units of credit will be permitted to register, but unless all the specific requirements outlined above are met, such a student cannot be recommended to a senior college.

### ENTRANCE BY PRELIMINARY TESTS

In order to afford exceptionally bright students who have not secured a high school diploma, as well as the more promising graduates from non-accredited high schools, the advantages of training at the junior college level, entrance by preliminary tests will be permitted. The score attained by such students must be within the upper 50% of the scores attained by the regularly enrolled graduates from accredited high schools.

Persons seeking admission in this manner are cautioned that only those students whose scholarship is far above that of the average high school graduate can hope to meet the grade requirements.

All students entering Armstrong Junior College will be required to take the preliminary tests. These tests will be made up and graded or scored by an outside examiner who is not officially connected with the Junior College. No formal preparation will be necessary or possible.

There will be no minimum age requirement for admission to the school or to the preliminary tests. A fee of \$2.00 will be collected from students desiring to take the tests in an effort to meet entrance requirements.

### ENROLLMENT PROCEDURE

Registration will be completed on Monday, September 16th.

All applicants must register in person and follow this procedure:

1. Register in the Dean's office.  
This may be done at any time before September 15, from 9:00 A. M. to 5:00 P. M., on any day other than Saturday or Sunday. A registration fee of \$1.00 will be collected.



2. Have high school credit evaluated in the Dean's office.

On Monday, September 16, from 9:00 A. M. to 1:00 P. M., receive an official evaluation of high school credit from the office of the Dean. (All transcripts of high school credit should be mailed to the college by September 10. The college will secure transcripts of all Savannah High School students direct from the school attended if the student is registered by September 10.)

3. Enroll for a course of study in front library room.

On Monday from 9:00 A. M. to 5:00 P. M. enroll for one of the following courses: arts, science, home economics, commerce, or education. This will be done in the first library room on the left as you enter the building. Keep the copy of the signed schedule given you as it will be your admission to preliminary examinations and to classes.

4. Pay all fees.

All fees must be paid on Monday between the hours of 9:00 A. M., and 6:00 P. M. The Dean must sign the schedule before the student will be admitted to any classes.

5. Physical examination.

A thorough physical examination will be arranged for each student after the first school week.

### TRANSCRIPT

No student will be admitted without a transcript showing all high school credit earned.

### FEES AND REFUNDS

Tuition fees in Armstrong Junior College will be \$100.00 for residents and non-residents alike, payable \$35.00 upon entrance, \$33.00 on January 2, 1936, and \$32.00 on March 23, 1936.

Students taking laboratory work will pay a small additional amount.

A library fee of \$1.00 per quarter will be charged to all students.

Special students will be admitted only by permission of the Dean after consultation. If one subject is scheduled the charge will be \$20.00, and for more than one subject the regular tuition fee will be collected.

Anyone withdrawing during the first thirty days of a quarter will receive a refund of one-half the tuition fee. No refunds will be made to those who withdraw after the first thirty days of a term, and no refunds will be made to those dismissed from college.

### CURRICULA

There will be two types of curricula: that designed for students who wish to continue their work beyond the junior college; and that designed for students who wish to terminate their formal training at the junior college level. The arts and science courses have been devised to meet the needs of the first group, and the home economics, commerce and education courses for the second group. No course, however, will be given that is not at the college level and which cannot be transferred for credit towards college degree.

### STUDENT LOAD

A normal load is 3  $\frac{1}{3}$  courses each quarter, and students will be required to carry this amount of work unless special arrangements are made with the Dean.

Students who make two "A's" and have no grades below "B" for any one quarter may carry an additional course or a maximum of 4  $\frac{1}{3}$  courses for the subsequent quarter.

Any student allowed to carry 4  $\frac{1}{3}$  courses under the above arrangement who makes an A in each of the 4  $\frac{1}{3}$  courses will be allowed to elect one additional course for the subsequent quarter.

### REQUIREMENTS FOR GRADUATION

Twenty courses must be passed at an average of several points above passing in order to secure a certificate or diploma. The system of honor points and graduation requirements will be explained in detail in the catalog.

### COURSE REQUIREMENTS

The following courses are required of all students:

Social Science 1, 2, 3, and 4-----	4 courses
Human Biology 1 and 2-----	2 courses
Humanities 1 and 2-----	2 courses
English 1-----	1 course
Mathematics 1 or 2-----	1 course
Physical Education 1 or Economics 1-----	1 course

Total----- 11 courses



## FOREIGN LANGUAGES

Students registering for the arts or science courses will be required to complete five courses (combined in high school and college) in French and/or Latin, with the exception that two units in high school Spanish will be counted toward the total. The college courses in French or Latin must be taken, and one be taken through college course No. 3.

Education students are required to take two college courses in French or Latin.

Commerce students must take two college courses in Spanish unless two high school units in that subject are offered as entrance requirements; and in that case two courses in Latin or French may be elected or Spanish continued through two advanced courses in college.

There will be no language requirements for students of Home Economics.

## POLITICAL SCIENCE

Political Science 1 will be required of all arts and science students.

## LIBRARY ECONOMICS

All students will be required to take a short course in library economics. This course is designed to give the student a working knowledge of the library.

## GRADES

There are five passing grades: A plus, exceptional; A, superior; B, better than average; C, average; D, barely passing; E, incomplete; F, failure.

## ABSENCES

Each absence, in excess of three, for any one quarter and for any one course, must be explained to the Dean before the student will be readmitted to class. Students may be denied permission to attend class in the case of excessive absences.

Special absence privileges may be granted to a student upon request if he or she has maintained a general average of A for the preceding quarter. Such privileges are solely a matter for the Dean to decide.

Those who are absent from any class within two days before or after a holiday or the beginning or ending of a term will be assessed \$1.00 for each day (or part of a day) absent.

## PROBATION

Any student who fails to pass two-thirds of his work for any one quarter will be placed on probation, and any student on probation who fails to pass two-thirds of his work will be advised to terminate his work at the Junior College. Any student who fails to pass one-half of his work during the course of three quarters will be dropped from the rolls.

## UNACCEPTABLE STUDENTS

No student may enroll in Armstrong Junior College who has been dropped from another institution or is on probation from another institution because of poor scholarship.

## COURSE ENROLLMENT

Should an insufficient number of students apply for a course or subject, the college reserves the right to discontinue same.

## ROOMS FOR STUDENTS

Students not residing with parents or guardians are required to live in homes approved by the Junior College administration.

## EXTRA-CURRICULAR ACTIVITIES

The college administration will request the student body to head all student activities in one students' association. This suggestion will be made to avoid the dissipation of student energies through the creation of numerous organizations, and to assure the creation of a responsible government which will give all the students a voice in the conduct of student affairs. It is the hope of the Junior College that a model student council system can be devised which will give the men and women who participate valuable experiences in operating an efficient representative government. No rigid plan of organization, however, is to be proposed or insisted upon.



## SCHEDULE OF COURSES

## ARTS WITH LATIN 3 AND 4

## FALL

- HOUR.  
 9. Social Science 1  
 10. Latin 3  
 11. Human Biology 1  
 12.

## WINTER

- HOUR.  
 9. Social Science 2  
 10. English 1  
 11. Human Biology 2  
 12.

## SPRING

- HOUR.  
 9.  
 10. Latin 4  
 11. Mathematics 1  
 12. English 2

## ARTS WITH FRENCH 3, 4 AND 5

## FALL

- HOUR.  
 9. Math 1  
 10. Social Science 1  
 11. French 3  
 12.

## WINTER

- HOUR.  
 9.  
 10. English 1  
 11. French 4  
 12. Human Biology 1

## SPRING

- HOUR.  
 9. Human Biology 2  
 10.  
 11. French 5 or S. S. 4  
 12. Social Science 2

## ARTS WITH FRENCH 1, 2 AND 3

## FALL

- HOUR.  
 9.  
 10. Human Biology 1  
 11. Social Science 1  
 12. French 1

## WINTER

- HOUR.  
 9.  
 10. English 1  
 11. Human Biology 2  
 12. French 2

## SPRING

- HOUR.  
 9.  
 10. Social Science 2  
 11. Mathematics 1  
 12. French 3 or Eng. 2

## SCIENCE WITH FRENCH 1, 2 AND 3

## FALL

- HOUR.  
 9. Social Science 1  
 10. English 1 or H. B. 1  
 11.  
 12. French 1

## WINTER

- HOUR.  
 9. Chemistry 1 or  
 Human Biology 1  
 10. Mathematics 2  
 11.  
 12. French 2

## SPRING

- HOUR.  
 9. Chemistry 2 or  
 Human Biology 2  
 10. Social Science 2 or  
 Human Biology 2  
 11. English 2  
 12. French 3

## SCIENCE WITH FRENCH 3, 4 AND 5

## FALL

- HOUR.  
 9.  
 10. Human Biology 1  
 11. French 3  
 12. English 1

## WINTER

- HOUR.  
 9. Chemistry 1  
 10. Mathematics 2  
 11. French 4  
 12. Social Science 1

## SPRING

- HOUR.  
 9. Chemistry 2  
 10. Human Biology 2  
 11. French 5 or S. S. 4  
 12. Social Science 2

## HOME ECONOMICS

## FALL

- HOUR.  
 9. Mathematics 1  
 10. Social Science 1  
 11. Home Economics 1  
 12.

## WINTER

- HOUR.  
 9. Social Science 2  
 10.  
 11. Home Economics 2  
 12. Human Biology 1

## SPRING

- HOUR.  
 9. English 1  
 10.  
 11. Home Economics 3  
 12. Human Biology 2

## COMMERCE

## FALL

- HOUR.  
 9. Commerce 1  
 10. Social Science 1  
 11.  
 12. Mathematics 1

## WINTER

- HOUR.  
 9. Commerce 2  
 10. English 1  
 11.  
 12. Human Biology 1

## SPRING

- HOUR.  
 9. Human Biology 2  
 10. Commerce (Eng.) 3  
 11.  
 12. Social Science 2

EDUCATION WITH LATIN 3 AND 4  
(Minus English 1)

## FALL

- HOUR.  
 9. Social Science 1  
 10. Latin 3  
 11.  
 12. Mathematics 1

## WINTER

- HOUR.  
 9. Education 1  
 10.  
 11. Social Science 2  
 12. Human Biology 1

## SPRING

- HOUR.  
 9. Education 2  
 10. Latin 4  
 11.  
 12. Human Biology 2

ARMSTRONG JUNIOR COLLEGE

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EDUCATION WITH FRENCH 1 AND 2  
(Minus Social Science 1 and 2)

FALL

HOURL.

- 9.
- 10. English 1
- 11. Human Biology 1
- 12. French 1

WINTER

HOURL.

- 9. Education 1
- 10.
- 11. Human Biology 2
- 12. French 2

SPRING

HOURL.

- 9. Education 2
- 10.
- 11. Mathematics 1
- 12. English 2

EDUCATION WITH FRENCH 3 AND 4  
(Minus Mathematics 1)

FALL

HOURL.

- 9. Social Science 1
- 10.
- 11. French 3
- 12. English 1

WINTER

HOURL.

- 9. Education 1
- 10.
- 11. French 4
- 12. Human Biology 1

SPRING

HOURL.

- 9. Education 2
- 10. Social Science 2
- 11.
- 12. Human Biology 2

N. B.: All students will be required to take a four-weeks' course in Library Economics at the beginning of the first quarter. At the completion of this course, women students will be required to take a course in physical education which will run throughout the year. Men students will be required to take Economics 1, a course in Economic Problems.